

## 2023 TCPA ByLaw Changes

### Membership, Dues and Terms, Section 2

#### Bylaw Change:

The TCPA membership application is on the TCPA website. Once a new member has completed and paid for their membership that TCPA Chairperson will review and either accept or decline the new membership. If there is a concern with a membership application and it is declined, it should be forwarded to the TCPA President with the reason and cause for concern. The TCPA President may approve or deny the application with cause. The TCPA President may also call for a review by the TCPA Executive Board within ten (10) calendar days of receiving the request for review. In the event the membership is not accepted, the TCPA Treasurer will be notified and refund the membership fee within thirty (30) calendar days.

### Membership, Dues and Terms, Section 1B

#### Bylaw Change:

Corporate Member – A business, non-affiliated organizations, or groups affiliated with design, manufacture, supply, installation, or security-related products, all insurance industry, contractors, building industry, or others interested in crime prevention. Each corporate membership application must be voted on for approval by the Board of Directors. The cost of membership will be \$500.00 annually split between TCPA and the recruiting region. The term of membership will be for one calendar year from the date of joining. These members will have:

- One (1) TCPA active membership with voting rights for one (1) member of their organization named on the membership application, may not be changed until the time of renewal.
- Receive a complimentary vendor table at the annual conference, with a guaranteed choice of table location
- One (1) annual luncheon meal ticket
- They will be on a corporate member list on print and electronic media platforms
- May serve on TCPA committees.

### Administrations of Officers, Section 10

#### Bylaw Change:

Remove qualification of being a CCPS holder from the following offices: Treasurer

Add qualification phrase: "Must be a TCPA member in good standing"

### Administrations of Officers, Section 13

#### Bylaw Change:

Remove qualification of being a CCPS holder from the following offices: Parliamentarian

Add qualification phrase: "Must be a TCPA member in good standing"

### Administrations of Officers, Section 14

#### Bylaw Change:

Remove qualification of being a CCPS holder from the following offices: Sergeant at Arms

Add qualification phrase: "Must be a TCPA member in good standing"

### Committees, Section 1F

#### Bylaw Change:

The chairperson of the Nomination Committee shall be the most recent Past President or appointed by the TCPA President. The remainder of the committee shall consist of TCPA Past Presidents able to participate and one (1) representative from each affiliated regional crime prevention association not represented as a past TCPA President. The committee will review potential candidates for the TCPA Executive Board of Directors and present qualified candidates to the general membership at the TCPA annual conference.

All candidates wishing to be considered by the committee will furnish the chairperson with a written letter of interest, a letter of recommendation from their employer, if applicable, and submit all paperwork thirty days (30) calendar days before the TCPA annual conference. No nominations will be considered from the floor.

The committee will meet via a virtual platform or in person at least fifteen (15) calendar days before the conference to confirm all candidates have met the minimum requirements to hold office. The names of approved candidates will be sent to the TCPA Secretary by the committee chair seven (7) calendar days before the TCPA Annual Conference.

### Certified Crime Prevention Specialist Certification, Section 3

#### Bylaw Change:

To qualify, an applicant for a crime prevention specialist proficiency certificate must meet all proficiency requirements including:

- At least one-year experience serving in a crime prevention assignment
- Successful completion of required courses TCOLE 2101, 2102, 2103
- Proof of completion and
- Pass an approved examination (TCOLE 2104) with a passing score of seventy-five (75) for crime prevention specialist proficiency.

Certification is valid for two years.

- To keep the certificate valid, the holder must successfully complete an update course or be assigned primarily as a crime prevention specialist by appointing chief administrator once every two years.
- If the certification becomes invalid, a holder may obtain a new certificate under the application standards in this section and retest.

The effective date of this section is January 17, 2013. Everyone that has tested prior to this date will be grandfathered.

*This received an amendment to make it say "TCOLE Standards."*

### Special Awards, Section Louise Bocock

#### Bylaw Change:

The college scholarship may be awarded to incoming freshman and current undergrad students taking criminal justice, criminology, history, sociology, or other social sciences maintaining a GPA of 3.00. The university or college attended must be an accredited Texas school. Scholarship monies (\$1500) one thousand five hundred dollars per semester with a maximum of (\$3,000) three thousand dollars per school year will be forwarded to the school's financial aid office and not to the recipient. Scholarship nominees must meet Texas residency requirements for the school selected and a new application must be submitted each year.

### Name, General Membership, Meetings and Executive Board of Directors, Section 3

#### Bylaw Change:

The TCPA Executive Board of Directors (Executive Board) shall be President, First Vice President, Second Vice President, Third Vice President, Secretary, Treasurer, and Membership Chairperson. These officers shall be elected from the active membership by a majority vote of members present and voting at the annual general membership meeting. The immediate Past President, Sergeant at Arms, Parliamentarian, and Historian serve the TCPA Executive Board in a non-voting capacity at Executive Board Members.

TCPA Region Presidents shall be invited to participate in open TCPA Executive Board meetings in an advisory status. If they are not available, they may appoint a representative to attend in their place.

*This received an amendment to give Regional Presidents a vote and five (5) regional presidents will make a quorum.*

### Membership, Dues and Terms, Section 1A

#### Bylaw Change:

Active – any individual who has a concerned interest in the promotion of crime prevention in the State of Texas may become an active member. Members will have voting rights, serve on committees, and all other privileges of both TCPA and a selected Regional Association. New and renewal membership will be \$50.00 which shall be divided equally between TCPA and the selected Regional Association. The term of membership will be for a period of one-year effective January 1<sup>st</sup> each year. New members dues who join before the annual conference will be \$50.00. New members who join at or after the annual conference, membership will cover the remaining portion of the current year and all of the following year. Dues will not be prorated. Dues must be paid annually by December 31 and prior to attending the Annual General Membership meeting. The selected Regional Association shall receive 50% of the dues collected. Payment for all annual dues owed to the selected Regional Association shall be paid by the TCPA Treasurer no later than April of each calendar year to the selected Region. All new and late member dues collected after April 15 of each calendar year may be distributed to the selected Region at the TCPA Annual Conference.

## Administration of Officers, Section 7

Bylaw Change:

### Duties of the Second Vice President

The Second (2<sup>nd</sup>) Vice President (Training Coordinator) shall assist the President and First Vice President, and in the absence or disability of the First Vice President, perform all the duties of the First Vice President.

The Second Vice President shall:

- Be a TCPA Certified Crime Prevention Specialist (CCPS) prior to being elected to office,
- Assist the President and First Vice President in their duties as required in the absence of the President or First Vice President,
- Be a TCOLE Certified Instructor,
- Chair the TCPA/TCOLE Training Provider Advisory Review Board,
- Serve as the ex-officio of the advisory board comprised of the regional training board members and meet with them at annual training conferences,
- Administer the Certified Crime Prevention Specialist (CCPS) test to include:
  - Updating the test
  - Administering the test
  - Maintaining the records of the CCPS test
  - Maintaining the integrity of the CCPS material
  - Issue the certificates, pins, and uniform bars
  - Notify members of the dates, times, and locations of the tests
  - Update the training curriculum
  - Ensure compliance with commission rules and guidelines
  - Coordinate Conference Training with the hosting region
- Chair the TCPA Conference Committee
- Be the liaison between the President and chairpersons of committees directed by the President and complete other duties as may become necessary for the operation of TCPA,
- Upon relinquishing the position, immediately convey all property and outlines of current business affairs to the incoming successor along with assistance and cooperation as necessary,
- See Article XV Sections 4 and 5

## Committees, Section 1H

Bylaw Change:

### Membership Committee

Chaired by the State Membership Chairperson, whose duty it shall be to investigate applications for membership and recommend to TCPA whether they shall accept or decline a membership. Contact businesses, organizations, or groups affiliated with design, manufacture, supply, installation of security related products, all insurance industry, contractors, building industry, or others interested in the crime prevention effort to become TCPA members. The Membership

Committee shall also be responsible for other duties as requested by the TCPA Membership Chairperson.

Certified Crime Prevention Specialist Certification, Section 1

Bylaw Change:

Any regular member shall, after meeting the requirements for the Crime Prevention Specialist Proficiency (See Article XV Section3), have the distinction of carrying the title of “Certified Crime Prevention Specialist” (CCPS).

Award Categories, Section #3

Bylaw Change:

3. Outstanding Crime Prevention Specialist – Overall

An award will be presented to the individual specialist who has made the greatest overall contribution(s) to crime prevention. The recipient must be a TCPA member in good standing.

Award Categories, Section #8

Bylaw Change:

8. Above and Beyond Award \*Note (May or May not be given out every year)

An award will be presented to a TCPA member whose actions of notorious service or merit requiring valor, honor, and heroism was above and beyond the normal call of duty. The recipient must be a TCPA member in good standing.